

## Core Standards Monitoring Group Terms of Reference (Schools currently in STOC)

### **Context**

The Core Standards Monitoring Group has been established following the evaluation of the school to be categorized at 'stabilise' stage, which may take place following the outcome of the Section 5 Inspection.

A suitable oversight mechanism needs to be in place to assure the following stakeholders that the school improvement plan and STOC Support Plan are having impact on raising standards. These key stakeholders are;

- A) Current Governance of the School
- B) Diocese
- C) STOC
- D) RSC

### **Proposed Terms of Reference**

#### **1. Authority**

1.1 The Core Standards Monitoring Group is authorised to investigate any activity within its terms of reference, and to seek any information it requires from staff, who are requested to co- operate with the committee in the conduct of its enquiries. The Core Standards Monitoring Group is authorised to obtain independent professional advice if it considers this necessary.

#### **2. Membership and Quoracy**

2.1 The Group shall be appointed through agreement between Diocese of Salford and the St Teresa of Calcutta Catholic Academy Trust.

2.2 The Group shall comprise of at least four members with a quorum being three members. The proposed make-up of the Improvement Committee is as follows;

- 1 Representative from the existing Governing Body of the school or IEB if required
- 1 Representative from the Salford Diocese
- 1 Representative from the St Teresa of Calcutta Catholic Academy Trust; this will be a Director
- 1 Other member who is a system leader; this could be a serving Headteacher

#### **3. Chairing**

3.1 A Chair and Vice Chair shall be elected at the first meeting

#### **4. Frequency of Meetings**

4.1 The Core Standards Monitoring Group shall meet at least half termly. Initially this may be four weekly given the improvement required.

## 5. Attendance

5.1 The group may invite other stakeholders to attend meetings as it deems fit. The appropriate STOC CPO/RPO will attend all meetings. The STOC Catholic Senior Executive Leader will also attend as appropriate. The Headteacher and/or other leaders of the school will attend and report progress against the Section 5 areas for development or agreed priority areas if evaluation has assessed the school to be at the 'stabilise' stage.

## 6. Key Purpose

6.1 The main functions of this group are to:

- Strengthen weaknesses identified in school governance which were outlined in the Section 5 Inspection or agreed priority areas.
- Provide a sharply focused oversight of the school's core business and the actions leaders at all levels are taking in response to the identified areas for development outlined in the Section 5 Inspection or agreed priority areas and set for school leaders effective Key Performance Indicators which can then be measured.
- Hold school leaders to account for the quality of teaching, pupils' achievement, and pupils' behaviour and safety and the needed improvements as outlined in the Section 5 Inspection areas for development or agreed priority areas. This committee will also be responsible for HT PM.
- Ensure that all stakeholders are able to fulfil their statutory duties with regard to the school.
- Make recommendations to appropriate stakeholders as is needed.

## 7. Functions and Duties

7.1 Ensure the school's curriculum is compliant with the National Curriculum and meets the needs of its children, with due attention to reading, writing and mathematics and to the provision of a broad and balanced curriculum.

7.2 Ensure the provision of spiritual, moral, social and cultural education reflects the teachings of Christ and his Church and the values of the Gospel, and the school's Catholic character, for example:

- Sex, relationship and health education is in accordance with the Diocesan policy;
- There is appropriate provision for personal, social and health (including drugs) education; sport; the arts; and curriculum enrichment activities.

7.3 To discharge the Governor's responsibilities for ensuring they monitor school effectiveness and hold the Headteacher to account for the school's performance and standards and ensure there is an effective OFSTED response plan.

## 8. Agenda, Reporting and Minuting

8.1 The Core Standards Monitoring Group will set its own agendas in response to the areas of development identified in the Section 5 Inspection Report.

8.2 Meetings of the Core Standards Monitoring Group will be minuted by an external clerking service.

8.3 Minutes of the Core Standards Monitoring Group will be shared with the Local Governing Body or IEB.

## 9. Review of Terms of Reference

9.1 The Terms of Reference will be in place up to the point the school is deemed to have moved to the 'repair' stage.

### **Template Agenda for Core Standards Monitoring Group:**

This template agenda will be amended for each meeting as appropriate.

Core Standards Monitoring Group					
Date XXXX		Time XXXXXX			
		Report Purpose	Written or Verbal	Lead	Timings
1	Opening Prayer				
2	Welcome, Apologies & Declaration of Interests in any Agenda Items		Verbal	Chair	5 mins
3	AOB Items		Verbal	Chair	-
4	Minutes of the Meeting of the meeting held on o XXXXXX	A	Written	Chair	5 mins
5	Matters of Actions Arising	D	Written	Chair	5 mins
6.	Setting of/Updates on School KPI's	D	Written	HT	10 mins
7.	Report from Headteacher on School Ofsted Response Plan	D	Written	HT	30 mins
8.	Agreed items that will be reported to Governing Body	D	Verbal	Chair	
9	Urgent or Confidential Items		Verbal	Chair	
Date and time of next meeting:					